

Wellington Hospital Chaplaincy Trust

Annual Report

For year ended

31 March 2017

Wellington Hospital Chaplaincy Trust

Trust Information

Constitution

The Wellington Hospital Chaplaincy Trust is a discretionary charitable trust created by Deed date 26 July 2005

Charity Registration number - CC21945

Statement of Purpose

The purposes of the trust are:

- to support the provision of chaplaincy services at Wellington Hospital – defined to include the Wellington Regional Hospital and Kenepuru/_Ratonga Rua O Porirua Hospitals
- To advocate for Chaplaincy services
- To raise funds necessary to advance the purposes.

Structure

The Trust is governed by a Trust Board elected in terms of its Trust Deed. It also relies on volunteers to assist with administration and fundraising. Advocacy is undertaken by Trustees and support for chaplaincy is delivered principally through The Interchurch Council for Hospital Chaplaincy Aotearoa New Zealand Charitable Trust (IHC).

Resources

The Trust income is derived from income from bequests, donations from supporting churches and individuals, together with fundraising activities

Volunteers

All trustees, professional advisers, and workers are volunteers

Contact Details

P O Box 12397, Wellington 6144

Wellington Hospital Chaplaincy Trust

Chairman's Report

This year has been a year of liaising, waiting, and reflecting and we are grateful for the interaction with ICHC and we recognise the changes they are working through as they complete the reorganisation of support for chaplaincy in the different regions throughout New Zealand. We look forward to the identification of a suitable candidate for the internship in chaplaincy specialising in Mental Health to work with the chaplaincy team at Ratonga Rua O Porirua Hospital.

We remain convinced of the important contributions chaplains make to the well-being and welfare of those who come to hospitals for care – for the individual themselves and for the members of their whanau – the immediate and wider families - as well as the staff of the hospital.

Equally we acknowledge that in hospitals, as well as in our communities there are specific changes in people's understandings and expectation of the role of the chaplain or minister. That presents particular challenges to those fulfilling these roles. Our communities have become more diverse – both ethnically and equally importantly, much more diverse in their understanding, and their observance, of aspects of faith and spirituality. Additionally, because patients stay in hospital is much shorter than previously this limits the opportunity for chaplains to establish a significant relationship with the individual.

We note that donations from individuals to our Trust are less this year and we think that having special projects to promote will generate a more positive response by enabling donors to see more specifically what they are supporting. We will continue to talk with ICHC to explore how we can most effectively contribute to maintaining chaplaincy in the Wellington Hospitals – the principal objective of the Trust Deed.

It has been an interesting year liaising, waiting and reflecting and we go forward in faith and with courage into the future realising that new situations sometimes require innovative approaches.

Barrie R Keenan

Chair

Wellington Hospital Chaplaincy Trust

Statement of Service Performance

Outcomes Sought

Ensure continuance of the Chaplaincy services at Wellington Hospital defined to include the Wellington Regional Hospital and Kenepuru/Ratonga Rua O Porirua Hospitals

Outputs Delivered

- Managed Trust funds for security of investment and return acceptable to the Board,
- Supported activities of Chaplains
- Made grants to ICHC in support of Chaplaincy
- Advocated for chaplaincy services with Capital & Coast DHB
- Advocated for chaplaincy services with supporting churches and their members
- Advocated for chaplaincy services through publicity and fundraising events

Wellington Hospital Chaplaincy Trust
Audit Report to Members

I have audited the financial statements on pages 1-3. The financial statements provide information about the past performance of the Wellington Hospital Chaplaincy Trust and its financial position as at 31 March 2017. This information is stated in accordance with the accounting policies set out on page 2.

Trustees Responsibilities

The trustees are responsible for the preparation of a financial report which fairly reflects the financial position of the Trust as at 31 March 2017 and the results of operations for the year ended on that date.

Auditor's Responsibilities

It is my responsibility to express an independent opinion on the financial report prepared by the trustees and report my opinion to you.

Basis of Opinion

An audit includes examining, on a test basis, evidence relating to the amounts and disclosures in the financial report. It includes assessing:

- the significant estimates and judgement made by the trustees in the preparation of the financial report
- whether the accounting policies are appropriate to the trust's circumstances, consistently applied and adequately disclosed

I conducted my audit in accordance with New Zealand Auditing Standards. I planned and performed my audit so as to obtain all information and explanations which I considered necessary in order to provide me with sufficient evidence to obtain reasonable assurance that the financial report is free from material misstatements, whether caused by fraud or error. In forming my opinion I also evaluated the overall adequacy of the presentation of the information in the financial report.


Other than my capacity as auditor I have no active involvement with, or interests in the Trust.

Modified Audit Opinion

As with other organisations of a similar nature, control over donations and stall sales prior to being recorded is limited and there are no practical audit procedures to determine the effect of this limited control. In this respect alone I have not obtained all the information and explanations I have required.

In my opinion, except for adjustments that might have been found to be necessary had I been able to obtain sufficient evidence concerning donations and stall sales, the financial report on pages 1-3 fairly reflects the financial position of the trust as at 31 March 2017 and the results of operations for the year ended on that date.

My audit was completed on 13 August 2017 and my modified opinion is expressed as at that date.


Anne Stephensen
Chartered Accountant
Wellington

13 August 2017

**Wellington Hospital Chaplaincy Trust
Statement of Financial Performance
For the year Ended 31 March 2017**

	Note	2017	2016
Operating Income			-
Donations Received	1	5,825	8,264
Specific Donation - Painting		-	400
Stall & Sundry Income		1,708	1,312
Interest		13,585	14,918
		21,118	24,894
Operating expenses			
Website/Fundraising		684	1,686
Chaplains		603	1,300
Interchurch Council		10,000	28,000
Paintings		-	400
Sundry		51	-
Operating Expenses		11,338	31,386
Operating surplus / deficit for the year		9,780	-6,492

**Wellington Hospital Chaplaincy Trust
Statement of Financial Position
For the year Ended 31 March 2017**

	Note	2017	2016
Current Assets			
ANZ Bank Limited	4	6,069	9,289
Term Deposits maturing within 12 months	5	145,000	192,000
		151,069	201,289
Non-Current Assets			
Term Deposits maturing in more than 12 months	5	175,000	115,000
Total Assets		326,069	316,289
Trust Equity	6	326,069	316,289

Gillian B. H. Robertson

Treasurer

11-Aug-17
Date

Bertie R. Keenan

Chair

11-Aug-17
Date

Wellington Hospital Chaplaincy Trust
Statement of Accounting Policies
For the year Ended 31 March 2017

Reporting Entity

The Wellington Hospital Chaplaincy Trust is a discretionary trust created by Deed dated 26 July 2005. The financial statements of the Wellington Hospital Chaplaincy Trust are special purpose financial statements. The Trust is registered with the Charities Commission (CC1945).

Basis of Preparation

The accounting principles recognised as appropriate for the measurement and reporting of financial performance and financial position on an historical cost basis are followed by the Trust

The Trustees elected to apply Tier 4 (PBE) Public Benefit Entity Standards from 1 April 2015. This entitles the Trust to prepare financial reports on a cash basis.

Change in Accounting Policies

There have been no changes in Accounting Policies.

An unspent tagged donations balance for chaplains training of \$678 as at 31 March 2015 has not been expended as at 31 March 2017. See also note 2 commitments

Goods and Services Tax

The Wellington Hospital Chaplaincy Trust is not GST registered and therefore all balances are inclusive of GST, if applicable.

Income Tax

The Trust is registered with the Charities Commission and is therefore exempt from tax.

Income Recognition

All income is recognised when it is received. See also note 3.

Investments

Investments are stated at cost. The Trustees have reviewed the carrying value of all investments and are of the view that the carrying value of the assets are not impaired.

Wellington Hospital Chaplaincy Trust
Notes to the Financial Reports
For the year Ended 31 March 2017

	2017	2016
1. General Donations		-
Bowen Hospital & Institutional	4,220	4,844
Personal donors	1,605	3,420
	\$ 5,825	8,264
2. Commitments		
The Wallis Trust has agreed that the unspent portion of their \$2000 donation shall be used for specialised chaplaincy training in the mental health area, The Interchurch Council put no particular restrictions on their donation of \$218 for chaplaincy training	678	678
3. Income Recognition		
<i>Interest paid in Advance.</i>		
Two investments part paid in March 2017 quarterly deposit interest due in April 2017. The interest paid in advance totalled \$408 and has been recognised in the 2017 financial reports.		
4. ANZ Bank Limited		
Cash Account	637	1,630
Call Account	5,432	7,659
	\$ 6,069	\$ 9,289
5. Investments		
ANZ Term Deposit @ 4.80% maturing 26.04.16	-	75,000
ANZ Term Deposit @ 4.05% maturing 18.07.16	-	12,000
ANZ Term Deposit @ 3.00% maturing 22.07.16	-	10,000
ANZ Term Deposit @ 5.10% maturing 25.10.16	-	75,000
ANZ Term Deposit @ 4.70% maturing 26.01.17	-	20,000
ANZ Term Deposit @ 4.55% maturing 28.4.17	50,000	50,000
ANZ Term Deposit @ 4.20% maturing 17.07.17	30,000	30,000
ANZ Term Deposit @ 3.65% maturing 27.10.17	35,000	35,000
ANZ Term Deposit @ 3.40% maturing 29.1.18	30,000	-
ANZ Term Deposit @ 3.40% maturing 27.4.18	45,000	-
ANZ Term Deposit @ 3.60% maturing 5.7.18	40,000	-
ANZ Term Deposit @ 3.35% maturing 7.1.19	35,000	-
ANZ Term Deposit @ 3.40% maturing 24.7.19	35,000	-
ANZ Term Deposit @ 3.85% maturing 29.10.19	20,000	-
	\$ 320,000	307,000
Maturing within 12 months	145,000	192,000
Maturing after 12 months	175,000	115,000
	\$ 320,000	\$ 307,000
6. Trust Equity		
<i>General Reserves</i>		
Opening Balance	74,439	80,931
Operating Surplus / Deficit	9,780	-6,492
	84,219	74,439
<i>Jim Rowe Memorial Fund</i>	10,350	10,350
<i>Brian Cunningham Capital</i>	231,500	231,500
Total Trust Equity	\$ 326,069	\$ 316,289

Interest on the invested funds of the Jim Rowe Memorial Trust and Brian Cunningham have been included in the General Reserves.