

Wellington Hospital Chaplaincy Trust

Annual Report

For year ended

31 March 2018

Wellington Hospital Chaplaincy Trust

Trust Information

Constitution

The Wellington Hospital Chaplaincy Trust is a discretionary charitable trust created by Deed date 26 July 2005

Charity Registration number - CC21945

Statement of Purpose

The purposes of the trust are:

- to support the provision of chaplaincy services at Wellington Hospital – defined to include the Wellington Regional Hospital and Kenepuru/_Ratonga Rua O Porirua Hospitals
- To advocate for Chaplaincy services
- To raise funds necessary to advance the purposes.

Structure

The Trust is governed by a Trust Board elected in terms of its Trust Deed. It also relies on volunteers to assist with administration and fundraising. Advocacy is undertaken by Trustees and support for chaplaincy is delivered principally through The Interchurch Council for Hospital Chaplaincy Aotearoa New Zealand Charitable Trust (IHC).

Resources

The Trust income is derived from income from bequests, donations from supporting churches and individuals, together with fundraising activities

Volunteers

All trustees, professional advisers, and workers are volunteers

Contact Details

P O Box 12397, Wellington 6144

Wellington Hospital Chaplaincy Trust

Chairman's Report

This year has been a rewarding year in terms of achievements, developing relationships and focusing on possibilities for the future.

We were delighted that having negotiated the Memorandum of Understanding with the Interchurch Council for Hospital Chaplaincy (IHC), the Ecumenical Chaplaincy Team at Ratonga Rua-O-Porirua, the Mental Health Addictions and Intellectual Disability Services (3 DHBs) and Dr Bridget Taumaoepeau. We were able to celebrate the Rev Cath Growcott commencing in the position of Chaplaincy Intern working with the hospital's mental health team. This appointment, funded totally by the Trust, is the first of its kind in New Zealand exploring opportunities for chaplains to undertake training in this specialised area of ministry.

We are encouraged by the relationships which have been maintained with IHC as it has completed its restructuring and look forward to working with it and other providers of chaplaincy services to assist in gathering information on patients' appreciation of the services provided by chaplains in the various hospitals.

We remain convinced of the important contributions chaplains make to the well-being and welfare of those who come to hospitals for care – for the individual themselves and for the members of their immediate and wider families as well as the staff of the hospital.

Equally we acknowledge that that in hospitals, as well as in our communities, people's understandings and expectation of the role of the chaplain or minister is changing presenting particular challenges to those fulfilling this role. Our communities have become more diverse – both ethnically and equally importantly, much more diverse in their understanding and their observance of aspects of faith and spirituality. Additionally, patients stay in hospital is now of a much shorter duration than previously and this limits the opportunity for chaplains to establish a significant relationship with the individual. So, new ways of providing this ministry need to be explored. We will continue to talk with IHC and other interested parties to explore how we can most effectively contribute to maintaining chaplaincy in the Wellington Hospitals – the principal objective of the Trust Deed.

Barrie R Keenan

Chair

Wellington Hospital Chaplaincy Trust

Statement of Service Performance

for year ended 31 March 2018

Outcomes Sought

Ensure continuance of the Chaplaincy services at Wellington Hospital defined to include the Wellington Regional Hospital and Kenepuru/Ratonga Rua O Porirua Hospitals

Outputs Delivered

- Managed Trust funds for security of investment and return acceptable to the Board,
- Supported activities of Chaplains
- Made grants to ICHC in support of Chaplaincy
- Advocated for chaplaincy services with Capital & Coast DHB
- Advocated for chaplaincy services with supporting churches and their members
- Advocated for chaplaincy services through publicity and fundraising events
- Established an Internship for mental health chaplains by Negotiating a Memorandum of Understanding with the Interchurch Council for Hospital Chaplaincy (ICHC), the Ecumenical Chaplaincy Team at Ratonga Rua-O-Porirua, the Mental Health Addictions and Intellectual Disability Services (3 DHBs) and Dr Bridget Taumaoepeau.
- Committed to fund the first year of the internship to a total of \$15,000
- Celebrated Rev Cath Growcott commencing in the position of Chaplaincy Intern working with the hospital's mental health team.

Wellington Hospital Chaplaincy Trust
Audit Report to Members

I have audited the financial statements on pages 1-3. The financial statements provide information about the past performance of the Wellington Hospital Chaplaincy Trust and its financial position as at 31 March 2017. This information is stated in accordance with the accounting policies set out on page 2.

Trustees Responsibilities

The trustees are responsible for the preparation of a financial report which fairly reflects the financial position of the Trust as at 31 March 2017 and the results of operations for the year ended on that date.

Auditor's Responsibilities

It is my responsibility to express an independent opinion on the financial report prepared by the trustees and report my opinion to you.

Basis of Opinion

An audit includes examining, on a test basis, evidence relating to the amounts and disclosures in the financial report. It includes assessing:

- the significant estimates and judgement made by the trustees in the preparation of the financial report
- whether the accounting policies are appropriate to the trust's circumstances, consistently applied and adequately disclosed

I conducted my audit in accordance with New Zealand Auditing Standards. I planned and performed my audit so as to obtain all information and explanations which I considered necessary in order to provide me with sufficient evidence to obtain reasonable assurance that the financial report is free from material misstatements, whether caused by fraud or error. In forming my opinion I also evaluated the overall adequacy of the presentation of the information in the financial report.


Other than my capacity as auditor I have no active involvement with, or interests in the Trust.

Modified Audit Opinion

As with other organisations of a similar nature, control over donations and stall sales prior to being recorded is limited and there are no practical audit procedures to determine the effect of this limited control. In this respect alone I have not obtained all the information and explanations I have required.

In my opinion, except for adjustments that might have been found to be necessary had I been able to obtain sufficient evidence concerning donations and stall sales, the financial report on pages 1-3 fairly reflects the financial position of the trust as at 31 March 2017 and the results of operations for the year ended on that date.

My audit was completed on 13 August 2017 and my modified opinion is expressed as at that date.


Anne Stephensen
Chartered Accountant
Wellington

13 August 2017

**Wellington Hospital Chaplaincy Trust
Statement of Financial Performance
For the year Ended 31 March 2018**

	Note	2018	2017
Operating Income			
Donations Received	1	8,261	5,825
Stalls & Sundry Income		2,098	1,708
Interest		11,560	13,585
		<u>21,919</u>	<u>21,118</u>
Operating expenses			
Website/Fundraising		762	684
Chaplains		368	603
Interchurch Council (IHC)	4	15,750	10,000
Sundry		51	51
Operating Expenses		<u>16,931</u>	<u>11,338</u>
Operating surplus / deficit for the year		<u>4,988</u>	<u>9,780</u>

**Wellington Hospital Chaplaincy Trust
Statement of Financial Position
For the year Ended 31 March 2018**

	Note	2018	2017
Current Assets			
ANZ Bank Limited	6	3,057	6,069
Term Deposits maturing within 12 months	7	145,000	145,000
		<u>148,057</u>	<u>151,069</u>
Non-Current Assets			
Term Deposits maturing in more than 12 months	7	183,000	175,000
Total Assets		<u>331,057</u>	<u>326,069</u>
Trust Equity	8	<u>331,057</u>	<u>326,069</u>

Gillian B-H Robertson
Treasurer

_____ Date

_____ Chair

_____ Date

Wellington Hospital Chaplaincy Trust
Statement of Accounting Policies
For the year Ended 31 March 2018

Reporting Entity

The Wellington Hospital Chaplaincy Trust is a discretionary trust created by Deed dated 26 July 2005. The financial statements of the Wellington Hospital Chaplaincy Trust are special purpose financial statements.
The Trust is registered with the Charities Commission (CC1945).

Basis of Preparation

The accounting principles recognised as appropriate for the measurement and reporting of financial performance and financial position on an historical cost basis are followed by the Trust

The Trustees elected to apply Tier 4 (PBE) Public Benefit Entity Standards from 1 April 2015. This entitles the Trust to prepare financial reports on a cash basis.

Change in Accounting Policies

There have been no changes in Accounting Policies.

An unspent tagged donations balance for chaplains training of \$678 as at 31 March 2015 has been expended in the 31 March 2018 year
See also note 2 Commitments & note 5 Liability Commitment

Goods and Services Tax

The Wellington Hospital Chaplaincy Trust is not GST registered and therefore all balances are inclusive of GST, if applicable.

Income Tax

The Trust is registered with the Charities Commission and is therefore exempt from tax.

Income Recognition

All income is recognised when it is received. See also note 3.

Investments

Investments are stated at cost. The Trustees have reviewed the carrying value of all investments and are of the view that the carrying value of the assets are not impaired.

Wellington Hospital Chaplaincy Trust
Notes to the Financial Reports
For the year Ended 31 March 2018

	2018	2017
1. General Donations		
Personal donors	4,638	4,220
Bowen Hospital & Institutional	3,623	1,605
	\$ <u>3,623</u>	\$ <u>5,825</u>

2. Commitments

The balance of donations of \$2000 from the Wallis Trust and \$218 from the I.C.H.C. for Training of chaplains has been spent on Mental Health Chaplaincy Intern training

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3. Income Recognition

Prior Period Income

Two investments paid in March 17 quarterly deposit interest totalling \$408 due in April 17 This was recorded as Interest Paid in advance in the March 2017 year.

4. Interchurch Hospital Chaplaincy Council

The Trust's donations towards general chaplaincy costs within Capital & Coast Hospital boundaries
 Donation to fund Mental Health Chaplaincy Intern training

12,000	10,000
3,750	-
\$ <u>15,750</u>	\$ <u>10,000</u>

5. Liability

Charges for work done during period Jan - March 2018 by the then Secretary totalling \$162.50 plus GST of \$24.37 were paid in mid-May. They were an outstanding liability as at 31 March 2018

6. ANZ Bank Limited

Cash Account	1,067	637
Call Account	1,990	5,432
	<u>\$ 3,057</u>	<u>\$ 6,069</u>

7. Investments

1009 ANZ Deposit @ 4.55% maturing 28.4.17	-	50,000
1010 ANZ Deposit @ 4.20% maturing 17.07.17	-	30,000
1013 ANZ Deposit @ 3.65% maturing 27.10.17	-	35,000
1015 ANZ Deposit @ 3.40% maturing 29.1.18	-	30,000
1016 ANZ Deposit @ 3.40% maturing 27.4.18	45,000	45,000
1018 ANZ Deposit @ 3.60% maturing 5.7.18	40,000	40,000
1022 ANZ Deposit @ 3.80% maturing 26.10.18	25,000	-
1019 ANZ Deposit @ 3.35% maturing 7.1.19	35,000	35,000
1017 ANZ Deposit @ 3.40% maturing 29.7.19	35,000	35,000
1021 ANZ Deposit @ 3.85% maturing 29.10.19	20,000	20,000
1023 ANZ Deposit @ 3.95% maturing 28.1.20	25,000	-
1027 ANZ Deposit @ 3.85% maturing 30.4.20	10,000	-
1024 ANZ Deposit @ 4.00% maturing 30.4.20	10,000	-
1026 ANZ Deposit @ 4.05% maturing 17.7.20	20,000	-
1025 ANZ Deposit @ 4.05% maturing 19.10.20	10,000	-
1028 ANZ Deposit @ 4.00% maturing 30.10.20	29,000	-
1029 ANZ Deposit @ 3.80% maturing 30.12.20	24,000	-
	<u>\$ 328,000</u>	<u>\$ 320,000</u>
Maturing within 12 months	145,000	145,000
Maturing after 12 months	183,000	175,000
	<u>\$ 328,000</u>	<u>\$ 320,000</u>

8. Trust Equity

General Reserves

Opening Balance	84,219	74,439
Operating Surplus / Deficit	4,988	9,780
	<u>89,207</u>	<u>84,219</u>

Jim Rowe Memorial Fund

10,350 10,350

Brian Cunningham Capital

231,500 231,500

Total Trust Equity	<u>\$ 331,057</u>	<u>\$ 326,069</u>
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Interest on the invested funds of the Jim Rowe Memorial Trust and Brian Cunningham have been included in the General Reserves.

