

Wellington Hospital Chaplaincy Trust

Annual Performance Report

For year ended

31 March 2020

The Trustees are pleased to present the approved performance report including the historical financial statements of the Wellington Hospital Chaplaincy Trust for the year ended 31 March 2020.



Lesley Hooper

Chair



Les Stephens

Treasurer

Wellington Hospital Chaplaincy Trust
Annual Performance Report
For year ended
31 March 2020

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Wellington Hospital Chaplaincy Trust

Trust Information

Constitution

The Wellington Hospital Chaplaincy Trust is a discretionary charitable trust created by Deed date 26 July 2005

Charity Registration number - CC21945

Statement of Purpose

The purposes of the trust are:

- to support the provision of chaplaincy services at Wellington Hospital – defined to include the Wellington Regional Hospital and Kenepuru/_Ratonga Rua O Porirua Hospitals
- To advocate for Chaplaincy services
- To raise funds necessary to advance the purposes.

Structure

The Trust is governed by a Trust Board elected in terms of its Trust Deed. It also relies on volunteers to assist with administration and fundraising. Advocacy is undertaken by Trustees and support for chaplaincy is delivered principally through The Interchurch Council for Hospital Chaplaincy Aotearoa New Zealand Charitable Trust (ICHC).

Resources

The Trust income is derived from income from bequests, donations from supporting churches and individuals, together with fundraising activities

Volunteers

All trustees, professional advisers, and workers are volunteers

Contact Details

P O Box 12397, Wellington 6144

Wellington Hospital Chaplaincy Trust

Chairman's Report

for year ended 31 March 2020

As we look back over the year till 31 March 2020 we have celebrated many successes, farewelled many who have ministered to the patients, their whanau and the staff who cared for them and we have continued to look to the future.

The evaluation of the Mental Health Internship was completed and showed it to have been a success. The intern talked of the privilege of being present with people as they live with mental illness and it was a privilege to be invited into their worlds and appreciate how others see the world and see God. The overall outcome was that it would be positive to continue the internship and the Trust to continue to provide funding for it.

The Trust was able to provide funding for a chaplain to attend the International Council on Pastoral Care & Counselling Conference in Malaysia where he delivered a workshop on the use of narratives in spiritual assessment in mental healthcare.

Over the last year the Trust has continued to work with the management of the DHB to ensure the chaplains were supported in their work. We have shared visions of the changing spiritual needs of the patients and how that will influence the future of chaplaincy.

A special thanks goes to Margaret Rowe and her team of volunteers for the regular stalls at the Thorndon Farmers Market. They make all the produce themselves and give their time to running the stalls. People at the Market look for the stall and it provides an opportunity to profile the Trust and more importantly the work of the chaplains.

We have seen many changes in the Chaplaincy teams at Wellington Hospital, Kenepuru and Porirua Hospitals. Sr Sia retired at the end of 2019 after serving tirelessly the patients, their whanau and the staff for many years. Amy Bell Finiki and Kath MacLean left ICHC to take up roles as Spiritual Pastoral Therapists with CCDHB working at Porirua Hospital. We welcomed Mary Minson as the new ecumenical chaplain at Wellington Hospital. The impact of the staff changes put significant stress on the teams so it was good to have the Lizzie Wootton, the Catholic Chaplain at Wellington Hospital provide some additional support to the Ecumenical team for a number of months till Mary was appointed.

The Board farewelled Barrie Keenan, the chairperson and Gillian Robertson, the Treasurer and welcomed Hugo Van Dyke as a new Trustee. Barrie has guided the Board through a time of reflection and change. Gillian looked after the finances ensuring we were good stewards of the finances of the Trust. We thank both for all they have done and we wish them well for the future.

The Board has continued to review the purpose of the Trust and how best we can support the chaplaincy services in their work. However none of us could have predicted what has happened

since March 2020. COVID 19 has changed the way chaplains are able to go about their daily work in the hospitals. A chaplain in article in National Catholic Reporter talked about 'being a chaplain is already an intense, daily learning experience, but by mid-March of this year, it evolved into an education I'm not sure anyone could have imagined for themselves'. Our chaplains have experienced this as their role changed overnight when they could no longer walk around the hospital, being there for those who needed them. They were called to a new way of being present to the human person in those moments of need.

As the trust grapples with what the future will be for our chaplains we continue to recognise the important contributions' they make to the well-being and welfare of those who come to hospitals for care – for the individual themselves and for the members of their immediate and wider whanau as well as the staff of the hospital.

Lesley Hooper

Chair

Wellington Hospital Chaplaincy Trust

Statement of Service Performance

for year ended 31 March 2020

Outcomes Sought

Ensure continuance of the Chaplaincy services at Wellington Hospital defined to include the Wellington Regional Hospital and Kenepuru/Ratonga Rua O Porirua Hospitals

Outputs Delivered

- Managed Trust funds for security of investment and return acceptable to the Board,
- Supported activities of Chaplains
- Advocated for chaplaincy services with Capital & Coast DHB
- Advocated for chaplaincy services with supporting churches and their members
- Advocated for chaplaincy services through publicity and fundraising events
- Evaluated the Mental Health Internship project in collaboration with the other parties. The project was judged a success and a basis for future projects.
- Funded a Chaplain to attend and present at an International Care and counselling conference in Malaysia

Wellington Hospital Chaplaincy Trust
Income and Expenditure
April 2019 through March 2020

	<u>Apr '19 - Mar 20</u>	<u>Apr '18 - Mar 19</u>
Ordinary Income/Expense		
Income		
Gifts and Donations Income		
Bowen Trust & Institutional	6,495.50	5,100.00
Personal Donors	<u>2,155.00</u>	<u>2,257.00</u>
Total Gifts and Donations Income	8,650.50	7,357.00
Interest Income	12,517.47	12,315.73
Stalls and Sundry Income	<u>1,703.20</u>	<u>2,483.30</u>
Total Income	22,871.17	22,156.03
Expense		
Audit Fees and Costs	65.00	985.00
Bank Service Charges	100.00	0.00
Chaplain Expenses	295.50	0.00
Donations and Grants	1,304.43	0.00
Donations ICHC		
Intern Donation	<u>0.00</u>	<u>11,250.00</u>
Total Donations ICHC	0.00	11,250.00
Dues and Subscriptions	51.11	51.11
Newsletter	0.00	545.11
Postage and Delivery	0.00	462.50
Printing and Reproduction	0.00	347.30
Professional Fees	0.00	2,100.00
Secretarial Expenses	0.00	194.06
Software Expense	0.00	310.50
Sundry	0.00	75.00
Website and Fundraising	<u>188.00</u>	<u>0.00</u>
Total Expense	<u>2,004.04</u>	<u>16,320.58</u>
Net Ordinary Income	<u>20,867.13</u>	<u>5,835.45</u>
Net Income	<u><u>20,867.13</u></u>	<u><u>5,835.45</u></u>

Wellington Hospital Chaplaincy Trust
Statement of Assets and Liabilities
As at March 31, 2020

	<u>Mar 31, 20</u>	<u>Mar 31, 19</u>
ASSETS		
Current Assets		
Chequing/Savings		
ANZ Business Premium Call A/C	814.12	4,302.31
ANZ NPO Current Account	12,945.68	4,590.36
Total Chequing/Savings	<u>13,759.80</u>	<u>8,892.67</u>
Other Current Assets		
ANZ Term Deposits		
ANZ TD 1017 due 29 Jul 2019	0.00	35,000.00
ANZ TD 1019 due 7 Jan 2022	35,000.00	35,000.00
ANZ TD 1021 due 29 Oct 2019	0.00	20,000.00
ANZ TD 1023 due 28 Jan 2020	0.00	25,000.00
ANZ TD 1024 due 30 Apr 2020	10,000.00	10,000.00
ANZ TD 1025 due 19 Oct 2020	10,000.00	10,000.00
ANZ TD 1026 due 17 Jul 2020	20,000.00	20,000.00
ANZ TD 1027 due 30 Apr 2020	10,000.00	10,000.00
ANZ TD 1028 due 30 Oct 2020	29,000.00	29,000.00
ANZ TD 1029 due 1 Feb 2021	24,000.00	24,000.00
ANZ TD 1030 due 28 Apr 2020	45,000.00	45,000.00
ANZ TD 1031 due 5 Jul 2021	35,000.00	35,000.00
ANZ TD 1032 due 29 Oct 2021	30,000.00	30,000.00
ANZ TD 1033 due 01 Aug 2022	44,000.00	0.00
ANZ TD 1034 due 1 Feb 2021	52,000.00	0.00
Total ANZ Term Deposits	<u>344,000.00</u>	<u>328,000.00</u>
Total Other Current Assets	<u>344,000.00</u>	<u>328,000.00</u>
Total Current Assets	<u>357,759.80</u>	<u>336,892.67</u>
TOTAL ASSETS	<u>357,759.80</u>	<u>336,892.67</u>
LIABILITIES	<u>0.00</u>	<u>0.00</u>
NET ASSETS	<u><u>357,759.80</u></u>	<u><u>336,892.67</u></u>
EQUITY		
Capital Contributions		
Brian Cunningham Capital	231,500.00	231,500.00
Jim Rowe Memorial Fund	10,350.00	10,350.00
Total Capital Contributions	<u>241,850.00</u>	<u>241,850.00</u>
Members Equity	95,042.67	89,207.22
Net Income	20,867.13	5,835.45
TOTAL EQUITY	<u><u>357,759.80</u></u>	<u><u>336,892.67</u></u>

Wellington Hospital Chaplaincy Trust

Statement of Accounting Policies

For the Year ended 31 March 2020

Reporting Entity

The Wellington Hospital Chaplaincy Trust is a discretionary trust created by deed dated 26 July 2005. The financial statements of the Wellington Hospital Chaplaincy Trust are special purpose financial statements. The Trust is registered with Charities Services (CC1945)

Basis of Preparation

The accounting principles recognised as appropriate for the measurement and reporting of the financial performance and financial position on an historical cost basis are followed by the trust.

The trustees elected to apply Tier 4 (PBE) Public Benefit Entity Standards from 1 April 2015. This entitles the Trust to prepare financial reports on a cash basis.

Change in Accounting Policies

There has been no change in accounting policies.

Audit

The Financial Statements have not been audited. The Trust deed does not require an audit of the financial statements unless required by the Charities Act or by resolution of the Trust Annual General Meeting

Goods and Service Tax

The Wellington Hospital Chaplaincy Trust is not GST registered and therefore all balances are inclusive of GST, if applicable.

Income Tax

The Trust is registered with Charities Services and is exempt from tax.

Income Recognition

All income is recognised when it is received.

Investments

Investments are stated at cost. The Trustees have reviewed the carrying value of all investments and are of the view that the carrying value of the assets are not impaired

Wellington Hospital Chaplaincy Trust

Notes to the Financial Reports

For the Year ended 31 March 2020

1 Interchurch Hospital Chaplaincy Council

	2020	2019
The Trust's donations toward General Chaplaincy costs within Capital & Coast Hospital Boundaries	0	0
Donation to Fund Mental Health Chaplaincy Intern	0	11,750
Total		11,750