

Wellington Hospital Chaplaincy Trust

Annual Performance Report

For year ended

31 March 2021

The Trustees are pleased to present the approved performance report including the historical financial statements of the Wellington Hospital Chaplaincy Trust for the year ended 31 March 2020.



Lesley Hooper

Chair



Les Stephens

Treasurer

Wellington Hospital Chaplaincy Trust

Annual Performance Report

For year ended

31 March 2021

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Wellington Hospital Chaplaincy Trust

Trust Information

Constitution

The Wellington Hospital Chaplaincy Trust is a discretionary charitable trust created by Deed date 26 July 2005

Charity Registration number - CC21945

Statement of Purpose

The purposes of the trust are:

- to support the provision of chaplaincy services at Wellington Hospital – defined to include the Wellington Regional Hospital and Kenepuru/_Ratonga Rua O Porirua Hospitals
- To advocate for Chaplaincy services
- To raise funds necessary to advance the purposes.

Structure

The Trust is governed by a Trust Board elected in terms of its Trust Deed. It also relies on volunteers to assist with administration and fundraising. Advocacy is undertaken by Trustees and support for chaplaincy is delivered in collaboration with The Interchurch Council for Hospital Chaplaincy Aotearoa New Zealand Charitable Trust (ICHC), and by providing grants for innovative initiatives.

Resources

The Trust income is derived from income from bequests, donations from supporting churches and individuals, together with fundraising activities

Volunteers

All trustees, professional advisers, and workers are volunteers

Contact Details

P O Box 12397, Wellington 6144

Wellington Hospital Chaplaincy Trust

Chairman's Report

for year ended

31 March 2021

As we look back over the year till 31 March 2021 we could not have envisaged what would have unfurled.

At the beginning of the year the Wellington Regional Hospital was in full lockdown and the chaplains were not deemed essential workers so could not go into the hospital. The chaplains found innovative ways of being able to provide the spiritual care for the patients and staff during this difficult time. They were able to provide daily reflections for the staff, provide prayers the staff could use with the patients and spend time praying with patients over the phone. We are grateful to the chaplains for the way they adapted to be able to be there for patients and their whanau. They were called to a new way of being present to the human person in those moments of need.

The Board has continued to review the purpose of the Trust and how best we can support the chaplaincy services. One way we believe we can contribute to this is by making grants available to people who want to look at innovative ways of delivering spiritual care to the patients and their whanau and the staff who care for them. The Trust has agreed to provide grant funding to initiatives that maintain and improve the quality of these services and we look to making the first ones available in the coming financial year.

The Board has been grateful for the relationship with Norman Gray, General Manager, Medicine, Acute Flow & Emergency Services at Wellington Regional Hospital. Norman had responsibility on behalf of CCDHB for the Chaplains when they were in the hospital. Over the years he has provided insight in to how the chaplains' work is integrated into the care and well being for the patients. He has willingly given his time to working with the Trust to support the chaplaincy service. Norman retired from his role in March this year. We farewelled Norman and thank him for all that he has done to support the work of the chaplains, for his support of the Trust. He will be sorely missed by us as well as the Chaplains but we wish him well in his retirement.

A special thanks goes to Margaret Rowe and her team of volunteers for the regular stalls at the Thorndon Farmers Market. COVID 19 curtailed some of the activities over the year but the stalls continue to be well supported and it provides an opportunity to profile the Trust and more importantly the work of the chaplains.

I thank the Board for their ongoing support especially in these trying times. I especially thank Les Stephens for his work as the treasurer and his support to me personally.

As the trust grapples with what the future will be for our chaplains we continue to recognise the important contributions' they make to the well-being and welfare of those who come to hospitals for care – for the individuals themselves and for the members of their immediate and wider whanau as well as the staff of the hospital.

A handwritten signature in black ink that reads "Lesley B Hooper". The signature is written in a cursive, flowing style.

Lesley Hooper

Chair

Wellington Hospital Chaplaincy Trust

Statement of Service Performance

for year ended 31 March 2021

Outcomes Sought

Ensure continuance of the Chaplaincy services at Wellington Hospital defined to include the Wellington Regional Hospital and Kenepuru/Ratonga Rua O Porirua Hospitals

Outputs Delivered

- Managed Trust funds for security of investment and return acceptable to the Board,
- Supported activities of Chaplains
- Advocated for chaplaincy services with Capital & Coast DHB
- Advocated for chaplaincy services with supporting churches and their members
- Advocated for chaplaincy services through publicity and fundraising events
- Used the success of the Mental Health Internship project to provide a basis for future projects.

Wellington Hospital Chaplaincy Trust					
Income and Expenditure					
April 2020 through March 2021					
				Apr '20 - Mar 21	Apr '19 - Mar 20
Ordinary Income/Expense					
Income					
Gifts and Donations Income					
Bowen Trust & Institutional				4,020.00	6,495.50
Personal Donors				2,000.00	2,155.00
Total Gifts and Donations Income				6,020.00	8,650.50
Interest Income				10,231.31	12,517.47
Stalls and Sundry Income				1,326.80	1,703.20
Total Income				17,578.11	22,871.17
Expense					
Audit Fees and Costs				0.00	65.00
Bank Service Charges				120.00	100.00
Chaplain Expenses				0.00	295.50
Donations and Grants				0.00	1,304.43
Dues and Subscriptions				51.11	51.11
Sundry				200.00	0.00
Website and Fundraising				791.66	188.00
Total Expense				1,162.77	2,004.04
Net Ordinary Income				16,415.34	20,867.13
Net Income				16,415.34	20,867.13

Wellington Hospital Chaplaincy Trust

Statement of Assets and Liabilities

As at March 31, 2021

	<u>Mar 31, 21</u>	<u>Mar 31, 20</u>
ASSETS		
Current Assets		
Chequing/Savings		
ANZ Business Premium Call A/C	937.43	814.12
ANZ NPO Current Account	<u>19,237.71</u>	<u>12,945.68</u>
Total Chequing/Savings	20,175.14	13,759.80
Other Current Assets		
ANZ Term Deposits		
ANZ TD 1019 due 7 Jan 2022	35,000.00	35,000.00
ANZ TD 1024 due 30 Apr 2020	0.00	10,000.00
ANZ TD 1025 due 19 Oct 2020	0.00	10,000.00
ANZ TD 1026 due 17 Jul 2020	0.00	20,000.00
ANZ TD 1027 due 30 Apr 2020	0.00	10,000.00
ANZ TD 1028 due 30 Oct 2020	0.00	29,000.00
ANZ TD 1029 due 1 Feb 2021	0.00	24,000.00
ANZ TD 1030 due 28 Apr 2020	0.00	45,000.00
ANZ TD 1031 due 5 Jul 2021	35,000.00	35,000.00
ANZ TD 1032 due 29 Oct 2021	30,000.00	30,000.00
ANZ TD 1033 due 01 Aug 2022	44,000.00	44,000.00
ANZ TD 1034 due 1 Feb 2021	0.00	52,000.00
ANZ TD 1035 due 21 July 2022	89,000.00	0.00
ANZ TD 1037 due 23 Feb 23	78,000.00	0.00
ANZ TD due 17 Nov 2021	<u>43,000.00</u>	<u>0.00</u>
Total ANZ Term Deposits	<u>354,000.00</u>	<u>344,000.00</u>
Total Other Current Assets	<u>354,000.00</u>	<u>344,000.00</u>
Total Current Assets	<u>374,175.14</u>	<u>357,759.80</u>
TOTAL ASSETS	<u>374,175.14</u>	<u>357,759.80</u>
LIABILITIES	<u>0.00</u>	<u>0.00</u>
NET ASSETS	<u><u>374,175.14</u></u>	<u><u>357,759.80</u></u>
EQUITY		
Capital Contributions		
Brian Cunningham Capital	231,500.00	231,500.00
Jim Rowe Memorial Fund	<u>10,350.00</u>	<u>10,350.00</u>
Total Capital Contributions	241,850.00	241,850.00
Members Equity	115,909.80	95,042.67
Net Income	<u>16,415.34</u>	<u>20,867.13</u>
TOTAL EQUITY	<u><u>374,175.14</u></u>	<u><u>357,759.80</u></u>

Wellington Hospital Chaplaincy Trust

Statement of Accounting Policies

For the Year ended 31 March 2021

Reporting Entity

The Wellington Hospital Chaplaincy Trust is a discretionary trust created by deed dated 26 July 2005. The financial statements of the Wellington Hospital Chaplaincy Trust are special purpose financial statements. The Trust is registered with Charities Services (CC1945)

Basis of Preparation

The accounting principles recognised as appropriate for the measurement and reporting of the financial performance and financial position on an historical cost basis are followed by the trust.

The trustees elected to apply Tier 4 (PBE) Public Benefit Entity Standards from 1 April 2015. This entitles the Trust to prepare financial reports on a cash basis.

Change in Accounting Policies

There has been no change in accounting policies.

Audit

The Financial Statements have not been audited. The Trust deed does not require an audit of the financial statements unless required by the Charities Act or by resolution of the Trust Annual General Meeting

Goods and Service Tax

The Wellington Hospital Chaplaincy Trust is not GST registered and therefore all balances are inclusive of GST, if applicable.

Income Tax

The Trust is registered with Charities Services and is exempt from tax.

Income Recognition

All income is recognised when it is received.

Investments

Investments are stated at cost. The Trustees have reviewed the carrying value of all investments and are of the view that the carrying value of the assets are not impaired

Wellington Hospital Chaplaincy Trust

Notes to the Financial Reports

For the Year ended 31 March 2021

1 Interchurch Hospital Chaplaincy Council

	2022	2020
The Trust's donations toward General Chaplaincy costs within Capital & Coast Hospital Boundaries	0	0
Donation to Fund Mental Health Chaplaincy Intern	0	0
Total		0